

Joint Emergency Communications Services Association Policy Board
Friday, December 16, 2011 – 7:30 a.m.
Joint Emergency Communications Center
4529 Melrose Avenue
Iowa City, Iowa

AGENDA FOR ANNUAL MEETING

1. Call to order; recognize alternates.
2. Action to approve minutes of the November 18, 2011 Policy Board meeting and November 28th Policy Board Budget Work Session..
3. Comments from public.
4. A public hearing to approve Resolution 2011-19 approving the operating budget for the Fiscal Year 2013.
This public hearing is the second of two hearings on the FY-2013 budget. Detailed information on the budget is available from the Executive Director.
5. Consider a motion to adjourn to Executive Session to evaluate the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code section 21.5(1)(i).
6. Action to approve Resolution 2011-20, approving Annual Report and Annual Financial Statement.
7. Other business.
8. Election of Chairperson and Vice chairperson.
9. Consider a Motion to adjourn the meeting.

Joint Emergency Communications Services
Association of Johnson County
4529 Melrose Avenue
Iowa City, Iowa 52246

Compiled Financial Statements
One and Five Months Ended November 30, 2011

Prepared by:

Latta, Harris, Hanon & Penningroth, L.L.P.
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Iowa City, Iowa 52240

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ACCOUNTANT'S COMPILATION REPORT

To the Policy Board
Joint Emergency Communications Services Association of Johnson County

We have compiled the accompanying statement of net assets and the statements of activities of Joint Emergency Communications Services Association of Johnson County, as of and for the one and five months ended November 30, 2011, which collectively comprise the Association's basic financial statements as listed in the table of contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Association's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

The budgetary comparison information, on pages 4 through 6, is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information. Management has not presented the management's discussion and analysis information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

We are not independent with respect to Joint Emergency Communications Services Association of Johnson County.

Latta, Harris, Hanon & Penningroth, L.L.P.

Iowa City, Iowa

December 9, 2011

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**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
STATEMENT OF NET ASSETS
As of November 30, 2011**

ASSETS

Current Assets:	
Checking	\$ 2,416,092.51
Prepaid Insurance	49,594.28
Prepaid Rent	1,208.32
Prepaid Maintenance Contracts	968,441.01
Total Current Assets	3,435,336.12
Property, Plant and Equipment	
Land	50,125.00
Building	5,296,989.09
Equipment	14,519,486.20
Total Property, Plant and Equipment Cost	19,866,600.29
Less: Accumulated Depreciation	(2,894,450.33)
Net Property Plant and Equipment	16,972,149.96
Total Assets	\$ 20,407,486.08

LIABILITIES

Current Liabilities:	
Accounts Payable	\$ 1,044,598.94
Credit Cards Payable	659.54
Accrued Expenses	93,493.78
COPS Technology Grant Liability	2,195.06
Payroll Taxes Payable	6,081.43
IPERS Payable	17,234.82
Paid Time Off Accrued	78,797.00
Total Current Liabilities	1,243,060.57
Total Liabilities	1,243,060.57

NET ASSETS

Net Assets	19,164,425.51
Total Net Assets and Liabilities	\$ 20,407,486.08

See accountant's compilation report.

**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
STATEMENTS OF ACTIVITIES
One Month and Five Months Ended November 30, 2011**

	<u>Nov '11</u>	<u>July '11 - Nov '11</u>
Operations Budget Levy Proceeds	\$ 1,205,850.00	\$ 1,205,850.00
Operating Expenses:		
Salaries and Wages	149,575.05	684,069.44
Benefits	56,633.89	293,298.02
Maintenance and Repair Services	43,272.93	135,382.94
Miscellaneous Contractual Services	3,744.10	37,085.90
Commodities-Supplies/Materials	220.47	7,919.79
Utilities	3,939.75	19,404.14
Travel and Training	746.27	3,919.23
Telecommunications	828.80	28,083.67
Postage & Mailing Services	44.00	138.91
Annual Maintenance	3,188.76	19,346.94
Rental and Leases	4,424.98	14,384.82
Capital Outlay	34,255.81	34,255.81
Total Operating Expenses	<u>300,874.81</u>	<u>1,277,289.61</u>
Net Operating Income	904,975.19	(71,439.61)
Non-Operating Revenue		
COPS Technology Grant Received	-	21,585.05
COPS Technology Grant Expenses	-	(21,585.05)
Net COPS Technology Grant	<u>-</u>	<u>-</u>
Interest Income	412.94	2,089.27
Pop Fund Revenue	24.20	73.60
Equipment Sale Proceeds	-	1,020.00
Excess Flex Withholding	-	2,465.62
Non-PS Radio System Fees	-	1,000.00
Depreciation Expense	(170,594.67)	(852,973.33)
Total Non-Operating Revenue	<u>(170,157.53)</u>	<u>(846,324.84)</u>
Change in Net Assets	<u>\$ 734,817.66</u>	<u>\$ (917,764.45)</u>

See accountant's compilation report.

SUPPLEMENTARY INFORMATION

JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
Schedule I - Budgetary Comparison
Five Months Ended November 30, 2011

	GAAP	GAAP to Budget	Actual	Budget	Variance (\$)	% of Budget
Revenues:						
Operations Levy Proceeds	1,205,850.00	-	\$ 1,205,850.00	\$ 2,662,570.00	(1,456,720.00)	45.3%
Operating Expenses:						
Salaries and Wages						
Dispatchers - Full-time	497,780.27		\$ 497,780.27	1,165,892.00	(668,111.73)	42.7%
Dispatchers - Part-time	17,723.40		17,723.40	38,334.00	(20,610.60)	46.2%
Executive Director	36,391.25		36,391.25	82,500.00	(46,108.75)	44.1%
Associate Director/Systems Adm.	29,020.51		29,020.51	-	29,020.51	100.0%
IT Manager	4,187.77		4,187.77	75,700.00	(71,512.23)	5.5%
Emergency Communications Coord.	-		-	57,000.00	(57,000.00)	0.0%
Systems Analyst	29,565.84		29,565.84	66,800.00	(37,234.16)	44.3%
Dispatch Supervisor	(1,534.61)		(1,534.61)	-	(1,534.61)	100.0%
Overtime	70,935.01		70,935.01	81,768.00	(10,832.99)	86.8%
Cost of Living Adjustment	-		-	42,000.00	(42,000.00)	0.0%
Merit Increases	-		-	9,000.00	(9,000.00)	0.0%
Longevity	-		-	8,725.00	(8,725.00)	0.0%
Total Salaries and Wages	684,069.44		684,069.44	1,627,719.00	(943,649.56)	42.0%
Benefits						
Group Life	1,310.23		1,310.23	3,300.00	(1,989.77)	39.7%
IPERS Retirement System	54,963.98		54,963.98	103,300.00	(48,336.02)	53.2%
Social Security	52,683.70		52,683.70	112,200.00	(59,516.30)	47.0%
Federal Unemployment	-		-	1,500.00	(1,500.00)	0.0%
State Unemployment Expense	392.71		392.71	-	392.71	100.0%
Health Insurance	160,409.37		160,409.37	522,144.00	(361,734.63)	30.7%
Dental Insurance	8,985.42		8,985.42	19,400.00	(10,414.58)	46.3%
Flex Spending	135.00		135.00	600.00	(465.00)	100.0%
Long-Term Disability	983.18		983.18	2,500.00	(1,516.82)	39.3%
Short-Term Disability	-		-	3,500.00	(3,500.00)	0.0%
Vision Insurance	599.76		599.76	-	599.76	100.0%
Workers Compensation	1,401.69		1,401.69	3,070.00	(1,668.31)	45.7%
Cellular Phone Reimbursements	960.00		960.00	3,840.00	(2,880.00)	25.0%
Mgmt Fees & Self Funded Health	9,964.98		9,964.98	-	9,964.98	100.0%
Benefits - Other	508.00		508.00	-	508.00	100.0%
Total Benefits	293,298.02		293,298.02	775,354.00	(482,055.98)	37.8%
Maintenance and Repair Services						
Building	3,722.08		3,722.08	1,000.00	2,722.08	372.2%
Grounds	2,735.00		2,735.00	10,000.00	(7,265.00)	27.4%
Janitorial Services	5,600.00		5,600.00	14,000.00	(8,400.00)	40.0%
Mechanical	-		-	1,500.00	(1,500.00)	0.0%
Tower Site Maintenance	2,400.00		2,400.00	500.00	1,900.00	480.0%
Harris Radio System Maintenance	50,750.00	(50,750.00)	-	-	-	100.0%
Harris Mobile and Port. Maint.	-		-	51,024.00	(51,024.00)	0.0%
Harris Mobile & Port. Pre Maint	21,233.75	(21,233.75)	-	-	-	0.0%
Harris Sums FX and Sums Plus	18,906.25	(18,906.25)	-	-	-	0.0%
Paging, fire alerting & NetCloc	12,071.86	(11,797.86)	274.00	3,000.00	(2,726.00)	9.1%
Interop Equipment	-		-	3,000.00	(3,000.00)	0.0%
Emerson UPS & Liebert Cooling	17,964.00		17,964.00	17,100.00	864.00	105.1%
Viper 911 System	-		-	9,650.00	(9,650.00)	0.0%
Total Maintenance and Repair	135,382.94	(102,687.86) A	32,695.08	110,774.00	(78,078.92)	29.5%
Miscellaneous Contractual Services						
Software Purchases	-		-	5,000.00	(5,000.00)	0.0%
Refuse Disposal Service	302.40		302.40	1,000.00	(697.60)	30.2%
Pest Control Service	200.00		200.00	600.00	(400.00)	33.3%
Fire Extinguishers	1,490.00		1,490.00	1,490.00	-	100.0%
Consultant and Legal Services	5,753.00		5,753.00	30,000.00	(24,247.00)	19.2%
Accounting	12,697.50		12,697.50	20,000.00	(7,302.50)	63.5%
HR Services	-		-	10,000.00	(10,000.00)	0.0%
Insurance - Property	14,558.00	(15,905.00)	(1,347.00)	14,250.00	(15,597.00)	-9.5%
Insurance - General Liability	-		-	10,100.00	(10,100.00)	0.0%
Insurance - Public Officials	-		-	1,250.00	(1,250.00)	0.0%
Insurance - Law Enforc Liab	-		-	4,650.00	(4,650.00)	0.0%
Insurance - Umbrella	-		-	4,650.00	(4,650.00)	0.0%
Miscellaneous Contractual Svcs	2,085.00		2,085.00	-	2,085.00	100.0%
Total Misc. Contractual Services	37,085.90	(15,905.00) B	21,180.90	102,990.00	(81,809.10)	20.6%

See accountant's compilation report.

**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY**

**Schedule I - Budgetary Comparison
Five Months Ended November 30, 2011**

	<u>GAAP</u>	<u>GAAP to Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance (\$)</u>	<u>% of Budget</u>
Commodities-Supplies/Materials						
Office Supplies	1,264.66		1,264.66	10,000.00	(8,735.34)	12.6%
Books & Publications	344.00		344.00	800.00	(456.00)	43.0%
Subscriptions	1,587.00		1,587.00	5,100.00	(3,513.00)	31.1%
Minor Equipment/Tools	307.41		307.41	1,500.00	(1,192.59)	20.5%
Building M&R Materials	496.40		496.40	-	496.40	100.0%
Electrical M&R Materials	795.07		795.07	300.00	495.07	265.0%
Mechanical M&R	1,484.60		1,484.60	2,000.00	(515.40)	74.2%
Com. M&R Parts	440.00		440.00	2,000.00	(1,560.00)	22.0%
IT M&R	857.11		857.11	5,000.00	(4,142.89)	17.1%
Gas/Diesel Private Co	343.54		343.54	-	343.54	100.0%
User Equipment for Mobiles	-		-	2,500.00	(2,500.00)	0.0%
User Equipment for Portables	-		-	2,500.00	(2,500.00)	0.0%
Total Commodities-Supplies/Material	7,919.79		7,919.79	31,700.00	(23,780.21)	25.0%
Utilities						
Electricity - JECC	10,316.49		10,316.49	36,000.00	(25,683.51)	28.7%
Water & Sewer	227.06		227.06	800.00	(572.94)	28.4%
Propane Gas	-		-	900.00	(900.00)	0.0%
Diesel Fuel (back-up power)	-		-	1,000.00	(1,000.00)	0.0%
Electricity - IP Tower	1,774.40		1,774.40	6,000.00	(4,225.60)	29.6%
Electricity - Stutzman Tower	1,551.60		1,551.60	4,800.00	(3,248.40)	32.3%
Electricity - Plotz Tower	1,521.70		1,521.70	5,100.00	(3,578.30)	29.8%
Electricity - Oakdale	2,601.72		2,601.72	6,600.00	(3,998.28)	39.4%
Electricity - Solon Tower	1,411.17		1,411.17	4,800.00	(3,388.83)	29.4%
Total Utilities	19,404.14		19,404.14	66,000.00	(46,595.86)	29.4%
Travel and Training						
Meals/Lodging Expenses	819.31		819.31	1,000.00	(180.69)	81.9%
Training, Conferences, Travel	1,610.00		1,610.00	8,000.00	(6,390.00)	20.1%
Mileage	1,489.92		1,489.92	1,000.00	489.92	100.0%
Travel and Training	3,919.23		3,919.23	10,000.00	(6,080.77)	39.2%
Telecommunications						
PRI Circuit-Iowa Telecom	4,556.87		4,556.87	10,000.00	(5,443.13)	45.6%
Long Distance-Iowa Telecom	584.60		584.60	2,500.00	(1,915.40)	23.4%
Internet-Iowa Telecom	4,903.20		4,903.20	14,400.00	(9,496.80)	34.1%
State IOWA/NCIC Connection	18,039.00		18,039.00	72,000.00	(53,961.00)	25.1%
Total Telecommunications	28,083.67		28,083.67	98,900.00	(70,816.33)	28.4%
Postage & Mailing Services						
	138.91		138.91	1,000.00	(861.09)	13.9%
Annual Maintenance						
ShoreTel Annual Maintenance	1,603.23	(1,603.23)	-	7,000.00	(7,000.00)	0.0%
SPAM Filter Software	-		-	99.00	(99.00)	0.0%
Antivirus Software	-		-	2,500.00	(2,500.00)	0.0%
Backup Software	1,666.64	(1,666.64)	-	5,000.00	(5,000.00)	0.0%
Digicert SSL Certificate	-		-	250.00	(250.00)	0.0%
GeoCom Mapping License Renewal	9,152.09	(9,152.09)	-	-	-	100.0%
Annual Maintenance - Other	6,924.98	(6,924.98)	-	-	-	100.0%
Total Annual Maintenance	19,346.94	(19,346.94)	C -	14,849.00	(14,849.00)	0.0%
Rental and Leases						
Equipment Lease/Dispatch Copier	1,135.30		1,135.30	4,100.00	(2,964.70)	27.7%
Equipment Lease w/ Cost Share	991.13		991.13	1,800.00	(808.87)	55.1%
Solon Tower Site Lease	10,383.36		10,383.36	20,000.00	(9,616.64)	51.9%
Plotz Tower Site Lease	833.35	(833.35)	-	2,000.00	(2,000.00)	0.0%
Lone Tree Tower Lease	1,041.68	(1,041.68)	-	2,500.00	(2,500.00)	0.0%
Total Rental and Leases	14,384.82	(1,875.03)	D -	30,400.00	(17,890.21)	41.2%
Capital Outlay						
Mobile Radios	-		-	55,000.00	(55,000.00)	0.0%
Portable Radios	34,255.81		34,255.81	60,000.00	(25,744.19)	57.1%
UPS Battery Replacements	-		-	11,250.00	(11,250.00)	0.0%
Total Capital Outlay	34,255.81		34,255.81	126,250.00	(91,994.19)	27.1%
Total Operating Expenses	1,277,289.61	(123,909.83)	1,137,474.78	2,995,936.00	(1,858,461.22)	38.0%
Net Operating Income	(71,439.61)	123,909.83	68,375.22	(333,366.00)	401,741.22	-20.5%

See accountant's compilation report.

**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY**
Schedule I - Budgetary Comparison
Five Months Ended November 30, 2011

	<u>GAAP</u>	<u>GAAP to Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance (\$)</u>	<u>% of Budget</u>
Non-Operating Revenue						
COPS Technology Grant Received	21,585.05		21,585.05			
COPS Technology Grant Expenses	<u>(21,585.05)</u>		<u>(21,585.05)</u>			
Net COPS Technology Grant	-		-			
Interest Income	2,089.27		2,089.27			
Pop Fund Revenue	73.60		73.60			
Equipment Sale Proceeds	1,020.00		1,020.00			
Excess Flex Withholding Revenue	2,465.62					
Non-PS Radio System Fees	1,000.00					
Depreciation Expense	(852,973.33)		<u>(852,973.33)</u>			
Change in Net Assets	<u>\$ (917,764.45)</u>		<u>\$ (781,415.24)</u>			
	(50,750.00)	2 months amortization of radio system maintenance contract				
	(21,233.75)	5 months amortization of mobile & portable preventative maintenance contract				
	(18,906.25)	5 months amortization of Sums FX and Sums Plus contract				
	<u>(11,797.86)</u>	amortization of paging, fire alerting & netloc contract				
A	<u>(102,687.86)</u>					
B	(15,905.00)	4 months amortization of property insurance paid 4/9/11 (through 4/1/12)				
	(1,603.23)	3 months amortization of Baker Communications prepaid maintenance paid 11/8/10 (through September 2011)				
	(1,666.64)	4 months amortization of CDW Government prepaid maintenance paid 4/5/11 (through 10/31/11)				
	(9,152.09)	4 months amortization of Geocomm prepaid maintenance paid 1/21/11 (through 3/31/12)				
	<u>(6,924.98)</u>	4 months amortization of CDW VMWare prepaid maintenance paid 2/28/11 (through February 2012)				
C	<u>(19,346.94)</u>					
	(833.34)	4 months amortization of Lone Tree Tower prepaid rent paid 1/21/11 (through 12/31/11)				
	<u>(666.68)</u>	4 months amortization of Plotz Tower prepaid rent paid 5/29/11 (through 5/30/12.)				
D	<u>(1,500.02)</u>					

See accountant's compilation report.

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, November 18, 2011, at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Tom Markus, Mike Wright
	Johnson County:	Pat Harney; Lonny Pulkrabek
	Johnson County EMA:	Don Saxton

1. Call to order; recognize alternates.

Harney called meeting to order. Iowa City, City Manager Tom Markus was recognized as an alternate for Regina Bailey. Don Saxton was recognized as an alternate for Dave Wilson EMA.

2. Action to approve minutes of the October 28, 2011, Policy Board Meeting.

Motion to approve minutes by Lundell; seconded by Wright. Motion passed 7-0.

3. Comments from the public.

Several members of the public were introduced, but there was no comment at this time. All comments were held until the Public Hearing on the proposed FY 2013 budget.

4. Executive Director's report.

Albrecht stated the month of November has been very quiet. He said the JECC administrative staff spent the majority of the month working on the proposed FY 2013 budget as well as Union Contract Negotiations.

Albrecht stated the FY 2013 budget would be presented later in the meeting. He added the Board would also be asked to approve a tentative contract with the Communications Workers of America which was reached on November 8th. He stated the CWA ratified the tentative agreement earlier in the week.

Albrecht said the Board would be asked to approve a resolution approving a "base package" for both portable and mobile radios provided by JECSEA.

Lundell asked about the status of hiring an Emergency Communications Coordinator for the JECC. Albrecht stated second interviews with two candidates will be held on Monday November 21st.

5. Discussion with the City of Iowa City regarding the use of JECOSA's radio communications system for non-public safety radio users in Iowa City.

Rick Voss, from the City of Iowa City addressed the Board to explain where the City is at in connection with the procurement of radios for the radio system needed for non-public safety users in Iowa City. Voss said the City is currently considering two systems, one a Motorola solution and one a JECC solution. Voss said the ultimate decision will be based on cost and the ability to provide service. He said there were three considerations to meet the needs of Iowa City. The Service Area, Interoperability and the ability to push data. He said both systems being looked at can do all three, it is now just a matter of cost.

Voss said they would be looking at bringing on 450 to 500 radios to the JECOSA system. He said they are working with vendors to get a final best offer on the cost.

Harney asked if it would be a utilization of the system and not the dispatch center. Voss said it would be system only. Harney asked if there would be sufficient capacity and Albrecht said yes. Voss added the City would offer up eight frequencies for use on the JECOSA system if needed.

Jones added the JECOSA system is currently capable of and is set up to push data, but to do so we would need additional hardware.

Lundell said his whole concern was a cost reference. If the City coming on to the JECOSA system was beneficial to the City at no cost to JECOSA than he was interested. If the City coming onto the JECOSA system would cost JECOSA that he would be less interested.

Voss said if all things were equal, the City of Iowa City wanted to be on the JECOSA system which would benefit both JECOSA and the City of Iowa City. Voss added he hoped to have a decision within six months.

6. Action to approve Resolution 2011-17, clarifying, what in fact, is a "Base Package" for both mobile and portable radios provided by JECOSA.

Albrecht stated a "base package" for portables and mobiles has been a discussion item over the last several meetings. He said the resolution is just to put in writing the wishes of the Policy Board concerning the purchase of portable and mobile radios as the organization moves forward.

Albrecht said the "base package" for a portable radio will include the radio, antenna, battery, spare battery, battery charger, speaker mic, and radio clip or holster. He said the "base package" for mobile radios will include the radio, standard antenna, power cables and all mounting brackets. He emphasized it does exclude the cost of installation of that radio into the vehicle.

Albrecht further added the UAC would like included in the “base package” the addition of the licensing for AVL and mobile Data. Albrecht stated this would only occur if there was an increase in a Department’s fleet. He said the Johnson County Sheriff’s Office was asking for two additional licenses for FY 2013.

Salm said this was new to us and should have another look before being added to the “base package” resolution.

Wright said a check of last month’s minutes, showed this should be a part of the cost to the agency. Albrecht stated that was for installation and this was different. Pulkrabek said the Mobile Date and AVL were essential to law enforcement and should not be the responsibility of the asking agency.

Spencer added that the UAC also wanted added to the resolution who would be responsible for replacing the radio system in 10 to 15 years. Would it be JECC or the users. Pulkrabek said the intention all along was for JECC to own the system and replace it when needed.

A motion to approve Resolution 2011-17 (as is, with possible amendment in the future) was made by Salm; seconded by Wright. Motion to approve passed 7-0.

Markus made a motion to have administration come back to the board with a further explanation of the mobile CAD and AVL package. Motion was seconded by Pulkrabek. Motion passed 7-0.

7. Action to approve Resolution 2011-18, approving the Collective Bargaining Agreement ratified by the Communications Workers of America Local 7101 to take effect July 1, 2012.

A motion to approve Resolution 2011-18 was made by Pulkrabek; seconded by Salm. The motion was approved 7-0.

8. A public hearing to discuss the proposed JECC operating budget for the Fiscal Year 2013. Action to approve budget to publish and to be presented at the December 2011 meeting for approval.

Harney said he would like it known that the Board had not seen the budget before it was published in the paper. He said that should probably be changed for the upcoming fiscal year. Harney then opened the public hearing on the FY 2013 budget.

Rod Sullivan, a member of the Johnson County Board of Supervisors, addressed the Policy Board about the proposed budget. Sullivan said he divided his comments into 7 different issues. He said the first was the timing of the meeting. 7:30 a.m. was not a good time, it should be in the afternoon or evening. He said his second issue was the detail of the published budget which he felt was lacking. The third issue was that the budget was not presented to the Board before it was published. The fourth issue was that E-911 dollars were not being used to supplement the current budget asking. The fifth issue was the \$500,000 asking for additional reserves. Sullivan

said there was no need for large reserves. He said the County would be able to bond for JECSA in the event of an emergency and the reserves would not be needed. The sixth issue was the sheer size of the proposed budget increase. Sullivan said it was just way to high. The seventh and final issue was the structure of the JECC Board.

Harney said he agreed the Policy Board should have seen the budget before it was published. He agreed the reserve asking was too high and would be reduced. Pulkrabek said he has been on record for the last two years saying the reserves needed to be lower and major expenditures needed to be bonded for.

Salm said bonding usually takes weeks, not days. He also asked if Sullivan was speaking for all the Board of Supervisors, or just as an individual. Sullivan said the majority of the board feels that way, but nothing is official.

Markus asked if there could be a memo of understanding between JECSA and the Board of Supervisors that the Board of Supervisors would bond for JECSA if needed. Sullivan said he didn't think that would be a problem. Lundell said it would have to be spelled out that the Board of Supervisors could not block the bond asking if the JECSA Policy Board asked for it.

Harney asked if there were others from the public to speak. Terry Dahms said he was a County Resident representing the public. He said the published budget asking was baffling and confusing. He said the budget is not acceptable. He said the Policy Board needed to come back with a budget that was flat or no more than 5 percent and he said if that couldn't be done than the Policy Board should resign and others from the member agencies, should propose a budget that is more reasonable.

Bob Welsch (unsure of spelling) of Iowa City then addressed the Board saying he felt the Board should have told staff (Albrecht) to come in with a budget not more than 3 percent. He felt the Policy Board should not act on the proposed budget but should advise staff to come back with a more appropriate budget.

Lundell said he disagreed with Mr. Welsch, saying it is dangerous to come in with a set amount when you are talking about public safety. He said it is up to the Policy Board to look at the budget and pare it down where needed.

Harney asked if there were others who wished to speak. Seeing none, Harney called for a five minute break before Albrecht gave his budget presentation. Harney closed the public hearing.

Harney continued the meeting after the short break. Salm proposed a motion that the meeting run no longer than 9:45 a.m. to keep the Policy Board on focus. Harney said he would do that if the Policy Board approved. Motion made by Salm seconded by Lundell. Motion failed 4-3. Harney said we would try to stay within that time frame.

Albrecht presented the proposed FY-2013 operating budget for JECSA. Albrecht highlighted some of the services provided by the JECC. Albrecht presented all categories of the budget and went line item by line item. The total budget amounting to \$3,785,209. Albrecht added the cash

reserves as of June 30, 2012 would be \$415,439.10. Jones said if you actually look at reserves right now, they would be about 1.5 million but much of those are designated or obligated funds that if spent this fiscal year, as expected, would leave a \$415,439,10 fund balance.

Harney said he wanted to know what the Policy Board wanted in the cash reserve fund and to know if maintenance contracts should be kept in place or if we would pay time and materials. Policy Board members believed there needed to be another budget meeting, a work session, if you will. That meeting was set for Monday November 28th at 7 p.m.

Markus said if cash reserves were going to be reduced he believed there needed to be a memo of understanding between JECSA and the County Board of Supervisors that bonding would be available to JECSA if and when it was needed.

9. Other business.

None.

10. Consider a Motion to adjourn the meeting.

A motion to adjourn the meeting was made by Lundell; seconded by Salm. Motion passed 7-0.

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Monday, November 28, 2011, at 7:00 p.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Tom Markus, Mike Wright
	Johnson County:	Pat Harney; Lonny Pulkrabek
	Johnson County EMA:	Don Saxton

1. Call to order; recognize alternates.

Harney called meeting to order. Iowa City, City Manager Tom Markus was recognized as an alternate for Regina Bailey. Don Saxton was recognized as an alternate for Dave Wilson.

2. Comments from the public.

Terry Dahms, representing the citizens of Johnson County addressed the Board. He said he was one of three people at the first budget presentation. He said it would be prudent of the Policy Board to realize that even though there were only three people at the first presentation, there is a lot of interest in the JECC budget. He said the public wants to see a budget that is balanced or is marginally increased. Dahms said at the last meeting he said the budget increase should be no more than 5 percent. He says now, the increase should be no more than was given the union during contract negotiations, which he believed to be 3 percent. He said there should be no more new hires and tasks should be dispersed amongst the staff. He added the public would be watching the budget proceedings and the Policy Board should be aware of that.

3. Work session on Fy-2013 proposed Budget.

Albrecht stated after the last presentation he went back and made some adjustments to the proposed FY-2013 budget. Those adjustments included: A \$9,681 decrease in overtime; A decrease in COLA from 2% to 1.5%; A removal of \$22,050 for Harris mobile and portable maintenance; A removal of \$5,081 for Harris mobile and portable preventative maintenance; A removal of \$20,695 for Harris Sums FX; A removal of \$24,750 for Harris Sums Plus; A removal of \$6,000 for interop equipment, for a total of \$78,576 with all removals to be paid for by a special E-911 allocation of \$275,000 for FY-13 which can and will be rolled over into succeeding years. Albrecht said the remainder of the \$275,000 allocation will likely be used in FY 2014 for Harris Maintenance Contracts. Albrecht said \$17,000 was removed for the

purchase of three mobile radios. Albrecht said, per the request of the Sheriff, he split out the proposed administrative assistant to show a cost of \$12,480.

Lundell asked how Albrecht came to the reduction in overtime. Albrecht said there was nothing magical about the reduction as it was based on trends when the center is at full staff.

Harney brought up the possible removal of Code Red from the budget. He said it is a \$28,000 increase in the JECC budget, but one way or the other it will be paid for by tax dollars, whether with JECC or EMA. Wilson said the plan was to always have it be paid for by the JECC.

Markus asked about the costs for personnel and personnel services. Albrecht said there were increases because of factors beyond his control such as union contracts and increases in retirement and health benefits. Pulkrabek asked about the jump in IPERS, Albrecht said it was because of an across the board increase in the amount the employer pays into the retirement system. Pulkrabek said there appeared to be a \$60,000 savings in health care with the adjustments made by JECC staff earlier in the year.

Pulkrabek asked about the administrative assistant. He asked if it was an approved position. Albrecht said it was a new position, it was awaiting possible approval. He said it was a position costing \$12,480 per year, with no benefits. Pulkrabek said he believed staff could go another year without the new position. Lundell asked if Albrecht had a reason for the new position. Albrecht said he did believe someone making his salary should not be transcribing minutes, going to the post office, putting stamps on envelopes, going to the accountants to drop off and pick-up bills and like tasks. Lundell said he understood the argument, but that we could wait another year. Markus said cutting of the proposed position wouldn't really save much in the long run, however he agreed with the majority that the position could wait another year.

Pulkrabek asked about the E-911 funds and how they were being used in the budget. Albrecht said a number of line items are paid for by E-911. Pulkrabek said that was not clear in the budget. Albrecht said they are broken out and zeroed out. Jones explained what the particular line items were. Pulkrabek wanted those line items better identified. Wilson wanted to know why the NCIC lines couldn't be paid for out of E-911 dollars. Albrecht said he didn't believe that was an applicable expense, but he would check. Wilson then asked why the NCIC costs were not picked up by each particular agency. Pulkrabek said it was a core public safety expense and should be borne by JECC.

Markus brought up the \$500,000 reserve asking. Albrecht said without that \$500,000, the reserves should be \$415,439 by June 30, 2012. Wright asked if there had been resolution with the Board of Supervisors for bonding for the JECC if needed. Harney said the Board of Supervisors wanted some other changes at JECC before approving the bonding issue. Markus said Sullivan made an offer to bond for the JECC and it should not be tied to anything else. Pulkrabek said if the \$500,000 were dropped we would have reserves totaling a little more than 10% of the operating budget which he called reasonable.

Another member of the public a Mr. Novak, at this time, asked to address the Policy Board saying the initial proposal to build and operate the JECC was way less than what it is now. He asked that the Policy Board to cut where possible as taxes are going up all over the place

including the asking for a new jail. Pulkrabek addressed a number of Mr. Novak's issue saying the Policy Board built a building and radio system that will be a model statewide and will still be operational in 50 years from now. Lundell asked if Pulkrabek could speak to performance of the new system. Pulkrabek said it is unprecedented with all police, fire and ems being on the same system the ability to work together and to do so seamlessly.

Harney said there are a lot of comments about the budget being out of control. He said the budget is not out of control. Harney said some of the problem had to do with underfunding in the first few years and now the proper funding is being asked for.

Wilson said we are looking at a \$512,000 decrease which has been agreed upon. Pulkrabek said correct, except a decision has not been made on Code Red. Wright said to keep in mind we can raise the budget, but can only lower it. So if you remove the \$500,000 you may be handcuffing yourself.

Terry Dahms addressed the board again about suggestions made by Rod Sullivan and Terrance Nuezel. Dahms said the Policy Board should reduce the budget by \$500,000 and the Board of Supervisors would likely agree to bond for the JECC if need be. Lundell said he didn't want any governmental agency to be able to hold the JECC hostage.

Pulkrabek said he believed the Board of Supervisors would be willing to bond for JECC if an emergency arose. Pulkrabek made a motion to reduce the budget by \$512,480 and have a reserve of 10%. Saxton seconded the motion. Discussion ensued with Markus saying he would be more comfortable with the motion if it was an unimpeded process of bonding based on a sole determination by JECC. Wright said he sees the removal of \$500,000 as a good faith effort but also as opening up a can of worms. Harney said he believed the Board of Supervisors would step up for a bonding proposal if needed. Harney asked if Pulkrabek wanted to reword his motion. He said no, but he would withdraw it and someone else can rephrase it. Lundell asked if it was all or nothing or could the reserve asking be reduced from \$500,000 to \$250,000.

Markus made a motion that the Policy Board approve the budget as submitted with a reduction in the administrative assistant position and the \$500,000 cash reserve asking with the reductions being based on the offer from the Board of Supervisors to allow the use of their bonding powers if the JECC determined it necessary. Pulkrabek seconded the motion. Motion passed 7-0.

9. Other business.

None.

10. Consider a Motion to adjourn the meeting.

A motion to adjourn the meeting was made by Wright; seconded by Saxton. Motion passed 7-0. Meeting adjourned.

RESOLUTION NO. 2011-19

RESOLUTION APPROVING THE OPERATING BUDGET FOR THE FISCAL YEAR 2013.

WHEREAS, the Joint Emergency Communications Services Association of Johnson County (“Association”) is required to submit its budget to the Johnson County Emergency Management Commission no later than January 31 of each calendar year.

WHEREAS, the Association held the first public hearing on the FY 2013 budget on November 18, 2011, for which notice was published in the Iowa City Press Citizen.

WHEREAS, the Association held the second public hearing on the FY 2013 budget on December 16, 2011, for which notice was published in the Iowa City Press Citizen.

NOW, THEREFORE, BE IT RESOLVED BY THE POLICY BOARD THAT:

1. the operations budget for the Association shall be three million one hundred sixty-one thousand nine hundred sixty-one dollars (\$3,161,961.00);
2. the Proposed Budget Summary, Adopted Budget Summary, Revenue Detail and Expenditure Detail are hereby incorporated in Resolution No. 2011-19;
3. the Chairperson is hereby authorized to present Resolution No. 2011-19 and the incorporated documents to the Johnson County Emergency Management Commission as certification of the Association’s FY 2013 budget.

It was moved by _____ and seconded by _____ that Resolution 2011-19 be adopted, and Resolution 2011-19 was approved by a vote of _____ - _____.

Passed and approved this sixteenth (16th) day of December, 2011.

PAT HARNEY, CHAIRPERSON OF THE JOINT
EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION FOR JOHNSON COUNTY
POLICY BOARD

**NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE**

FISCAL YEAR BEGINNING JULY 1, 2012 - ENDING JUNE 30, 2013

Joint Emergency Communications Services Association of Johnson County

The Policy Board will conduct a public hearing on the proposed FY2013 Budget for the Joint Emergency Communication Center, on December 16, 2011 at 7:30 a.m.

The proposed Budget Summary of receipts and expenditures is shown below.

Copies of the detailed proposed Budget may be obtained or viewed at the offices of the Executive Director of the Joint Emergency Communications Services Association of Johnson County.

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed Budget.

(319) 356 – 6880
Phone Number

Gary Albrecht
Executive Director

		Actual FY2011	Approved FY2012	Proposed FY2013
		(a)	(b)	(c)
Revenues & Other Financing Sources	1	2,283,364	2,662,570	3,161,961
Taxes Levied on Property				
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	2,283,364	2,662,570	3,161,961
Co-locate	4	0	0	0
Non-public safety subscribers	5	0	0	2,150
Draw on Reserves	6	953,648	333,366	0
Grants	7	0	0	0
Total Revenue and Other Sources	8	3,237,012	2,995,936	3,164,111
Expenditures & Other Financing Uses				
Salary and Wages	9	1,568,838	1,627,719	1,701,850
Benefits	10	708,331	775,354	850,527
Maintenance and Repair Services	11	38,453	110,774	103,778
Miscellaneous Contractual Services	12	154,717	102,990	181,497
Supplies and Materials	13	33,567	31,700	37,700
Utilities	14	52,978	66,000	55,650
Travel and Training	15	13,090	10,000	19,500
Telecommunications	16	101,194	98,900	109,190
Postage and Mailing Services	17	259	1,000	1,000
Dues and Memberships	18	200	0	0
Annual Maintenance	19	119,932	14,849	17,619
Rental and Leases	20	32,098	30,400	33,400
Capital Outlay	21	211,379	126,250	50,250
Miscellaneous	22			
Total Government Activities Expenditures	23	3,035,036	2,995,936	3,161,961
Business Type / Enterprise	24	0		
Total Expenditures	25	3,035,036	2,995,936	3,161,961
Excess Revenues & Other Sources Over (Under) Expenditures/Transfer Out	26	201,976	0	2,150

FY 2013 Budget Request

Detail Worksheet

FY 2013 Proposed 3rd Draft for Discussion and approval at December 16, 2011 Policy Board Meeting

DEPARTMENT NAME: Joint Emergency Comm. Center

FUND#: Supplemental Levy 911

	<i>BASE CODE</i>	<i>DETAIL CODES</i>	<i>Actual FY 2011</i>	<i>Approved FY 2012</i>	<i>Proposed FY2013</i>
<u>Revenues</u>					
General Supplemental Fund			\$2,283,364	\$2,662,570	3,161,961
Co-Locates			\$0	\$0	\$0
Non-public safety			\$0	\$0	\$2,150
Draw on Reserves			\$953,648	\$333,366	\$0
Grants			\$0	\$0	\$0
TOTAL REVENUE			\$3,237,012	\$2,995,936	\$3,164,111
<u>Position Summary/ FTE's</u>					
Salaried Exempt			5.00	4.00	4.00
Dispatchers - Full-time			25.00	25.00	25.00
Dispatchers - Part-time			2.00	1.00	1.00
TOTAL FTE			32.00	30.00	30.00
<u>Personnel Services - Salary and Wages</u>					
Wages - Salaried Exempt			\$285,016	\$282,000	\$288,000
Wages - Non-Exempt			\$1,172,453	\$1,165,892	\$1,227,736
Wages - Part-time			\$19,194	\$38,334	\$39,104
Administrative Assistant (removed from budget)			\$0	\$0	\$0
Overtime			\$92,176	\$81,768	\$91,824
Shift Differential			\$0	\$0	\$11,186
Cost of Living Adjustment (COLA)			\$0	\$42,000	\$30,000
Merit Increases			\$0	\$9,000	\$3,000
Longevity			\$0	\$8,725	\$11,000
		<i>TOTAL</i>	\$1,568,838	\$1,627,719	\$1,701,850
<u>Personnel Services - Benefits</u>					
Group Life			\$2,590	\$3,300	\$3,300
IPERS Retirement System			\$105,320	\$103,300	\$139,400
Social Security/Medicare (FICA)			\$114,093	\$112,200	\$131,293
Health Active			\$449,031	\$522,144	\$456,422
Health Self-Funded			\$0	\$0	\$70,000
Dental Active			\$19,575	\$19,400	\$22,864
Vision Insurance			\$2,491	\$2,500	\$2,833
Long Term Disability			\$2,963	\$3,500	\$3,500
Short Term Disability			\$0	\$0	\$0
State Unemployment (SUTA)			\$7,023	\$1,500	\$9,250
Vacation/Sick Pay carry-over			\$0	\$0	\$0
Deferred Compensation			\$0	\$0	\$0
Flex Benefits			\$616	\$600	\$675
Workers Compensation Insurance			\$0	\$3,070	\$4,500
Cellular Phone Reimbursements			\$0	\$3,840	\$3,840
HRA Fees (Health Reimbursement Account)			\$0	\$0	\$1,750
EAP Program			\$0	\$0	\$900
Benefits - Other			\$4,631	\$0	\$0
		<i>TOTAL</i>	\$708,331	\$775,354	\$850,527
<u>Contractual Services - Maintenance and Repair Services</u>					
Software			\$1,314	\$0	\$7,800
Hardware			\$0	\$0	\$5,500
Building			\$3,227	\$1,000	\$5,000
Grounds			\$12,873	\$10,000	\$12,900
Janitorial Services			\$20,692	\$14,000	\$12,600
Mechanical			\$347	\$1,500	\$1,500
Tower Site Maintenance			\$0	\$500	\$3,400
Harris Radio System/Backbone Maintenance			\$0	\$0	\$0

	<i>BASE CODE</i>	<i>DETAIL CODES</i>	<i>Actual FY 2011</i>	<i>Approved FY 2012</i>	<i>Proposed FY2013</i>
Harris Mobile and Portable Maintenance (22,050 paid by E-911 FY 13)			\$0	\$0	\$0
Harris Mobile and Portable Preventative Maintenance (5,081 paid by E911 FY13)			\$0	\$51,024	\$0
Harris Mobile & Portable Maintenance including Preventive Maint. (FY2014)			\$0	\$0	\$0
Harris Software FX			\$0	\$0	\$0
Harris Sums FX - (20,695 paid by E-911 FY-13)			\$0	\$0	\$0
Harris Sums Plus (24,750 paid by E-911 FY-13)			\$0	\$0	\$0
Paging, Fire Alerting, NetClock, and Network Monitoring			\$0	\$3,000	\$0
Zetron Fire Station Alerting (Racom)			\$0	\$0	\$0
Interop Equipment (Racom) (6,000 paid by E911 FY-13)			\$0	\$3,000	\$0
Emerson UPS & Liebert Cooling Units			\$0	\$17,100	\$17,100
S2HID Card and OnSSI Security Camera			\$0	\$0	\$9,053
TAC-10 CAD (\$85,000 paid by E911)			\$0	\$0	\$0
GeoComm (\$30,000 paid by E911)			\$0	\$0	\$0
Viper 911 System (\$59,750 paid by E911)			\$0	\$0	\$0
Viper 911 System - DPS Expansion			\$0	\$9,650	\$28,925
Exacomm Logging Recorder (11,826 paid by E911)			\$0	\$0	\$0
			TOTAL	\$38,453	\$110,774
					\$103,778
<u>Contractual Services - Miscellaneous Contractual Services</u>					
Software Purchases			\$9,909	\$5,000	\$5,000
Voice & Data Cons.			\$0	\$0	\$0
Refuse Disposal Serv.			\$1,114	\$1,000	\$1,000
Pest Control Serv.			\$604	\$600	\$600
Onsite Training Serv.			\$0	\$0	\$0
Fire Alarm Monitoring/Inspections			\$1,999	\$1,490	\$2,550
Consulting			\$80,707	\$10,000	\$10,000
Legal Services			\$0	\$20,000	\$35,000
Accounting/Payroll			\$38,486	\$20,000	\$35,500
HR Services			\$0	\$10,000	\$10,000
Financial Audit			\$0	\$0	\$15,000
Insurance - Property			\$19,374	\$14,250	\$14,963
Insurance - General Liability			\$0	\$10,100	\$10,605
Insurance - Public Officials Liability			\$0	\$1,250	\$1,313
Insurance - Law Enforcement Liability			\$0	\$4,650	\$4,883
Insurance - Umbrella			\$0	\$4,650	\$4,883
Foreign Language Service			\$0	\$0	\$0
NCC Group Software Escrow (TAC-10)			\$0	\$0	\$2,200
Code Red Software			\$0	\$0	\$28,000
Misc. Contractual Services - Other			\$2,525	\$0	\$0
			TOTAL	\$154,717	\$102,990
					\$181,497
<u>Commodities - Supplies and Materials</u>					
Forms & Stationery			\$0	\$0	\$0
Office Supplies			\$6,958	\$10,000	\$10,000
Custodial Supplies			\$112	\$0	\$0
Uniforms			\$5,451	\$0	\$0
Books & Publications			\$4,204	\$800	\$1,500
Subscriptions			\$5,659	\$5,100	\$5,700
Pre-employment Testing			\$0	\$0	\$0
Minor Equipment/Tools			\$3,891	\$1,500	\$3,500
Building M&R Materials			\$335	\$0	\$2,500
Electrical M&R Materials			\$733	\$300	\$1,000
Mechanical M&R			\$3,266	\$2,000	\$3,000
Com. M&R Parts			\$2,957	\$2,000	\$2,500
IT M&R			\$0	\$5,000	\$7,500
LP Gas/Diesel Private Co			\$0	\$0	\$500
User Equipment for Mobiles			\$0	\$2,500	\$0
User Equipment for Portables			\$0	\$2,500	\$0
			TOTAL	\$33,567	\$31,700
					\$37,700
<u>Other Charges - Utilities</u>					
Electricity			\$52,204	\$36,000	\$30,000
Water & Sewer			\$774	\$800	\$850

	<i>BASE CODE</i>	<i>DETAIL CODES</i>	<i>Actual FY 2011</i>	<i>Approved FY 2012</i>	<i>Proposed FY2013</i>
Propane Gas			\$0	\$900	\$0
Diesel Fuel (back-up power)			\$0	\$1,000	\$0
Electricity - IP Tower			\$0	\$6,000	\$4,500
Electricity - Stutzman Tower			\$0	\$4,800	\$5,000
Electricity - Plotz Tower			\$0	\$5,100	\$5,100
Electricity - Oakdale			\$0	\$6,600	\$5,800
Electricity - Solon Tower			\$0	\$4,800	\$4,400
TOTAL			\$52,978	\$66,000	\$55,650
<u>Other Charges -Travel and Training</u>					
Meals/Lodging Expenses			\$4,885	\$1,000	\$3,000
Training, Conferences, Travel Costs			\$6,487	\$8,000	\$15,000
Mileage Reimbursement			\$1,718	\$1,000	\$1,500
TOTAL			\$13,090	\$10,000	\$19,500
<u>Other Charges - Communications - Telecommunications</u>					
PRI Circuit-Iowa Telecom			\$10,049	\$10,000	\$10,000
Analog Lines/Long Distance-Iowa Telecom			\$2,036	\$2,500	\$2,500
Internet-Iowa Telecom			\$14,211	\$14,400	\$15,246
Cellular Phone Services			\$3,486	\$0	\$0
State IOWA/NCIC Connection			\$71,388	\$72,000	\$81,444
Qwest 911 service (\$97,150 paid by E911)			\$23	\$0	\$0
TOTAL			\$101,194	\$98,900	\$109,190
<u>Other Charges - Communications - Postage and Mailing Services</u>					
USPS and Mailing Services			\$259	\$1,000	\$1,000
TOTAL			\$259	\$1,000	\$1,000
<u>Other Charges - Dues and Memberships</u>					
Dues & Memberships			\$200	\$0	\$0
TOTAL			\$200	\$0	\$0
<u>Annual Maintenance</u>					
ShoreTel Phone System			\$6,413	\$7,000	\$7,000
SonicWall Firewall			\$0	\$0	\$2,000
SPAM Filter Software			\$99	\$99	\$99
Antivirus Software			\$660	\$2,500	\$2,500
Backup Software			\$5,000	\$5,000	\$5,000
Network Monitoring Software			\$0	\$0	\$125
SSL Certificate			\$328	\$250	\$250
Viper 911 Router Maintenance			\$0	\$0	\$500
Uninterrupted Power Source			\$17,108	\$0	\$0
JECC Website Renewal			\$0	\$0	\$50
DeskPro Ticketing Software			\$0	\$0	\$95
Annual Maintenance - Other			\$90,324	\$0	\$0
TOTAL			\$119,932	\$14,849	\$17,619
<u>Rental and Leases</u>					
Building / Property			\$0	\$0	\$0
Equip / Non Real Prop/Copier			\$2,855	\$4,100	\$3,500
JECC/EMA Copier			\$2,596	\$1,800	\$2,700
Solon Tower Site Lease			\$20,101	\$20,000	\$21,600
Plotz Tower Site Lease			\$4,000	\$2,000	\$2,600
Lone Tree REC Tower Site Lease			\$2,500	\$2,500	\$3,000
Property Taxes			\$46	\$0	\$0
TOTAL			\$32,098	\$30,400	\$33,400
<u>Capital Outlay</u>					
Computer Equipment			\$3,216	\$0	\$0
Software			\$0	\$0	\$6,000
Radio System & Communications			\$199,692	\$0	\$0

	<i>BASE</i>	<i>DETAIL</i>	<i>Actual</i>	<i>Approved</i>	<i>Proposed</i>
	<i>CODE</i>	<i>CODES</i>	<i>FY 2011</i>	<i>FY 2012</i>	<i>FY2013</i>
Mobile Radios			\$0	\$55,000	\$0
Portable Radios			\$0	\$60,000	\$33,000
Electronic & Photographic			\$0	\$0	\$0
Furniture & Fixtures			\$1,471	\$0	\$0
Machinery/Tools/Instruments.			\$0	\$0	\$0
Spares/Replacements/Supplies			\$0	\$0	\$0
UPS Battery Replacements			\$0	\$11,250	\$11,250
Miscellaneous/Cash Reserve			\$0	\$0	\$0
DPS Backup PSAP			\$7,000	\$0	\$0
<i>TOTAL</i>			\$211,379	\$126,250	\$50,250
<hr/>					
GRAND TOTAL			\$3,035,036	\$2,995,936	\$3,161,961

RESOLUTION NO. 2011-20

RESOLUTION APPROVING ANNUAL REPORT AND ANNUAL FINANCIAL STATEMENT

WHEREAS, the Bylaws of the Joint Emergency Communications Services Association of Johnson County requires an Annual Report to be written and distributed to the Members and an Annual Financial Statement to be prepared and published.

WHEREAS, Gary Albrecht, Executive Director, prepared an Annual Report and Latta, Harris, Hanon & Penningroth LLP prepared compiled financial statements for FY 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE POLICY BOARD THAT:

1. the Annual Report for FY-2011 is approved; and
2. the Annual Financial Statement for FY-2011 is approved.

It was moved by _____ and seconded by _____ that Resolution 2011-20 be adopted, and Resolution 2011-20 was approved by a vote of _____ - _____.

Passed and approved this sixteenth (16th) day of December, 2011.

PAT HARNEY, CHAIRPERSON OF THE JOINT
EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION FOR JOHNSON COUNTY
POLICY BOARD

Joint Emergency Communications Services Association

2011 Annual Report



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Joint Emergency Communications Center
4529 Melrose Avenue
Iowa City, Iowa 52246

December 16, 2011

Dear Joint Emergency Communications Services Association Policy Board members and 28E member entities:

As Executive Director, I am pleased to present the 2011 annual report of the Joint Emergency Communications Services Association of Johnson County (JECSA). FY 2011 was a unique year as the JECC went live on June 29th of 2010 and hired a new Executive Director, who started January 3, 2011.

This report contains 12 months of statistics for FY-2011.

As you read through the report, I have summarized the total number of telephone calls and CAD calls for service that were processed at the JECC during the 12 months of operation in FY-2011. You will notice that wireless 911 calls account for a majority of our 911 calls as more residents are getting rid of their land lines.

While FY-2011 presented some challenges, none were too great to overcome and I look forward to the future, and providing the highest level of emergency communications to the residents of Johnson County.

Sincerely,

Gary Albrecht
Executive Director, JECC

VISION

To serve and support the public safety communications needs of our customers in the most efficient and responsive manner possible.

MISSION STATEMENT

To provide all residents of Johnson County a single answering point for processing their calls for emergency and non-emergency assistance for police, fire, medical and general service responders. To provide primary communications for all public safety agencies responding within our jurisdictional boundaries through use of 2-way radios, telephones and/or teletype equipment. To maintain up-to-date and continuous training for all employees to insure prompt, professional and efficient services.

SERVICES PROVIDED BY THE JECC

- Enhanced 911 services to all Citizens of Johnson County.
- Wireless 911 services to all Citizens of Johnson County.
- Radio Communications/Computer Aided Dispatch to 5 Law Enforcement Agencies.
- Radio Communications/Paging Communications/Computer Aided Dispatch to 14 Fire Departments.
- Radio Communications/Paging Communications/Computer Aided Dispatch to Johnson County Ambulance Service.
- Radio Communications to University of Iowa Department of Public Safety.
- Radio Communications to the Iowa Department of Corrections High Risk Unit.
- Radio Communications to the U.S. Army Corps of Engineers, DNR-Lake McBride, DNR Conservation and Johnson County Conservation.
- Radio Communications/Paging Communications to Johnson County Hazardous Materials Team.
- Radio Communications to UIHC, Mercy Hospital and VA Hospital.
- Radio Communications to North Liberty Public Works Department.
- Activates and monitors the Johnson County Outdoor Warning Systems.
- Notification and monitoring point for Severe Weather activity for the National Weather Service--Quad Cities.

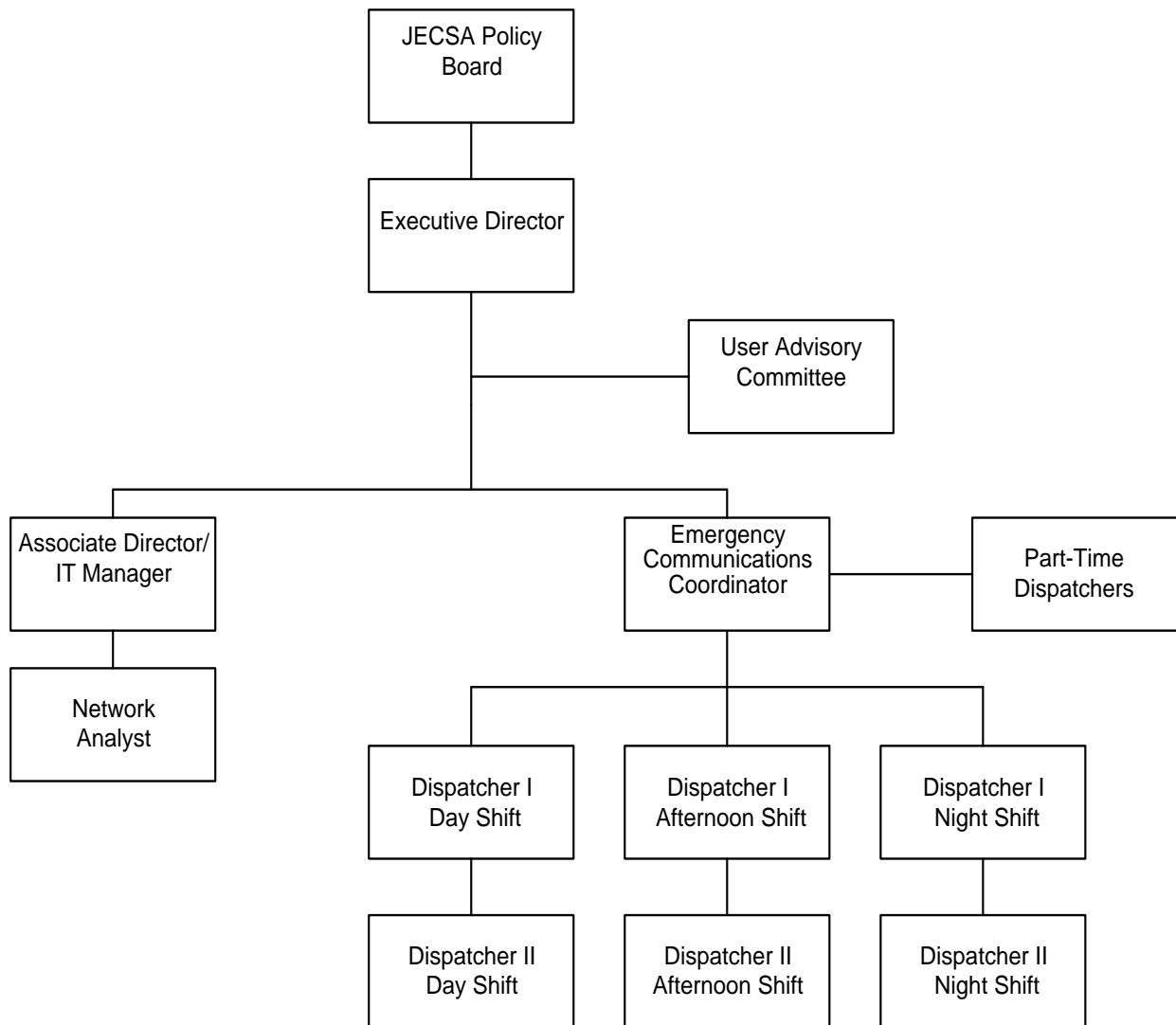
OVERVIEW

The Joint Emergency Communications Center of Johnson County (JECC) is the clearing house for all 9-1-1 calls and all Emergency Communications for Johnson County. The JECC serves as the epicenter for emergency communications for all citizens of Johnson County. The Johnson County Emergency Management Agency (EMA) is also located in the same facility.

The JECC serves the public 24 hours a day, 7 days a week, and 365 days a year with specially trained dispatchers to answer all emergency calls for assistance. These operators receive and/or transmit emergency telephone, radio, alarm, and other types of data over multiple computer systems, then analyze it in a timely manner for the purpose of relaying the information between citizens and first responders during emergencies in order to preserve life and property.

Another important responsibility of Emergency Communications Personnel is the accurate entry and removal of wanted persons, articles and vehicles in NCIC. This includes providing, on demand, the results of NCIC queries made by field units.

Joint Emergency Communications Center (JECC) Organizational Chart



PERSONNEL ALLOCATION – FY2012

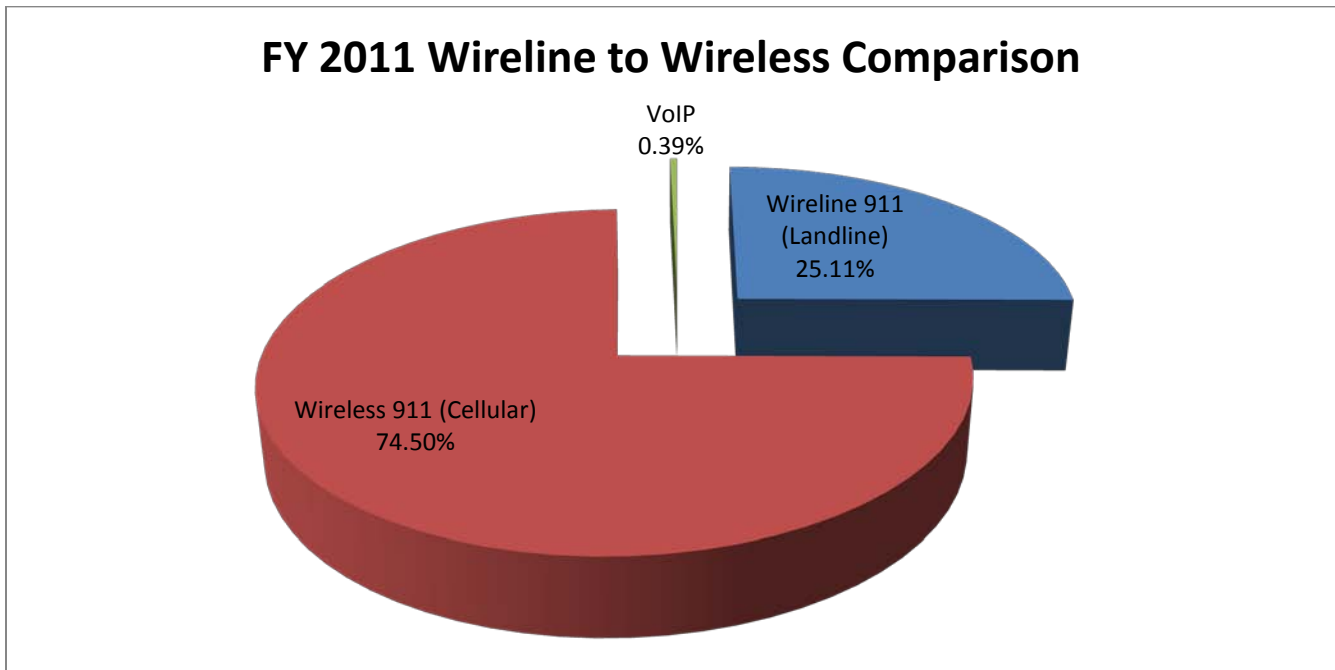
<u>Job Title</u>	<u>Management</u>	<u>Administrative</u>	<u>Operations</u>	<u>Total</u>
Executive Director	1			1
Associate Director/IT Manager	1			1
Emergency Communications Coordinator		1		1
Network Analyst		1		1
Dispatcher I			6	6
Dispatcher II			19	19
Dispatcher II / Part-Time			3	3
			Total	32

ANNUAL ACTIVITY SUMMMARIES – FY2011

CALL CATEGORIES AND VOLUMES

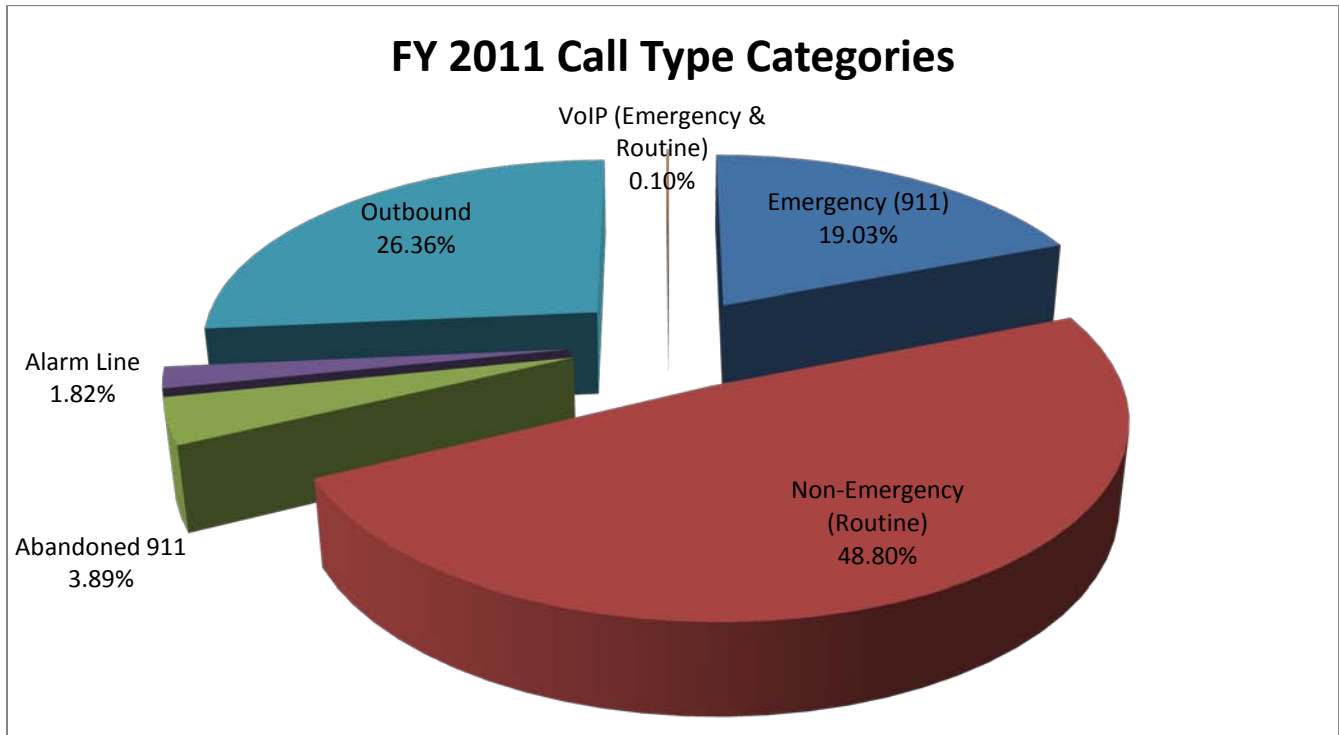
July 1, 2010 through June 30, 2011

911 Emergency Calls



Call Type	Total
Wireline 911 Calls	11,290
Wireless (Cellular) 911 Calls	33,496
VoIP 911 Calls	177
Total	44,963

Summary of all Call Types



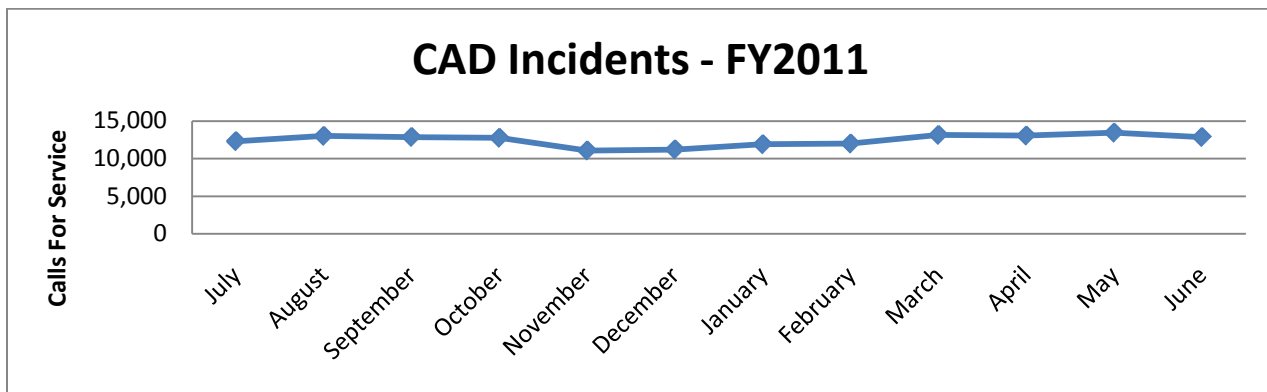
Categories	Volume	Percent
Emergency (911)	37,424	19.03%
Non-Emergency (Routine)	95,942	48.80%
Abandoned	7,651	3.89%
Alarm Line	3,572	1.82%
Outbound	51,830	26.36%
VoIP (Emergency & Routine)	197	0.10%
Total	196,616	100%

*For reporting purposes, the Abandoned Call category lists calls in which the caller hung up before the call was answered, or while the call was being processed. Dispatch initiates a call back to each abandoned call received by the JECC.

COMPUTER AIDED DISPATCH SUMMARY

July 1, 2010 through June 30, 2011

The Joint Emergency Communications Center processed approximately 196,616 emergency and non-emergency telephone calls in fiscal year 2011. During the fiscal year, these telephone calls resulted in the creation of 149,628 Computer Aided Dispatch (CAD) incidents processed by JECC staff. The Joint Emergency Communications Center professionally handles calls for 15 Public Safety Agencies throughout Johnson County and surrounding counties.

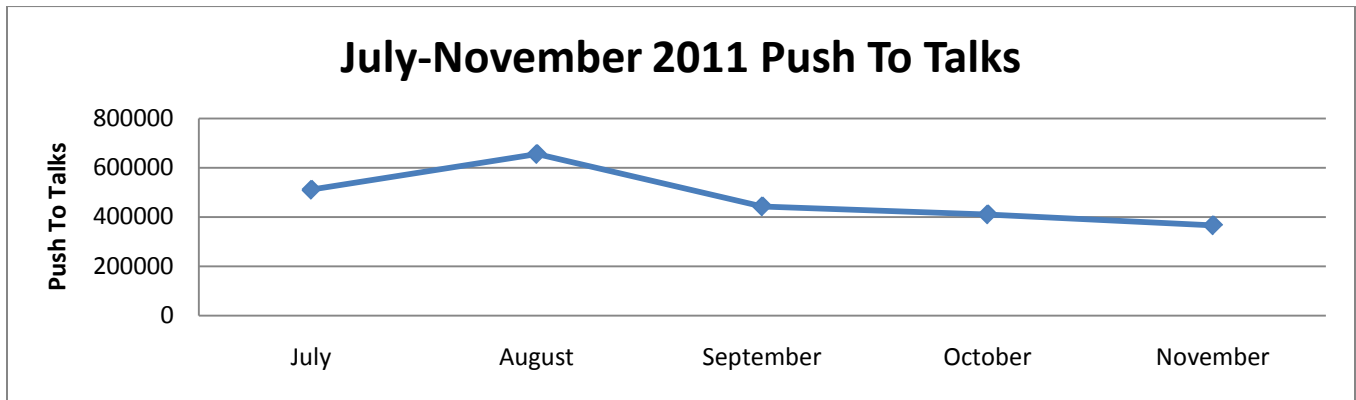


	LAW ENFORCEMENT		FIRE/MEDICAL		COMBINED ACTIVITY	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative Total
July	11,158	11,158	1,154	1,154	12,312	12,312
August	11,874	23,032	1,134	2,288	13,008	25,320
September	11,755	34,787	1,113	3,401	12,868	38,188
October	11,426	46,213	1,333	4,734	12,759	50,947
November	9,983	56,196	1,092	5,826	11,075	62,022
December	10,131	66,327	1,085	6,911	11,216	73,238
January	10,811	77,138	1,092	8,003	11,903	85,141
February	10,754	87,892	1,238	9,241	11,992	97,133
March	11,925	99,817	1,215	10,456	13,140	110,273
April	11,706	111,523	1,349	11,805	13,055	123,328
May	12,117	123,640	1,325	13,130	13,442	136,770
June	11,511	135,151	1,347	14,477	12,858	149,628
TOTAL	135,151	135,151	14,477	14,477	149,628	149,628

RADIO SYSTEM USEAGE

July 1, 2011 through November 30, 2011

The Joint Emergency Communications Services Association (JECSA) for Johnson County owns and operates a 7-site, Harris Linear IP Simulcast P25 Radio System. During the first five months of fiscal year 2012 there were approximately 2,386,473 push to talks (radio calls) processed on the system utilizing up to 95 talk groups.



	<u>Push to Talks</u>	<u>Duration (HH:MM:SS)</u>
July	510,711	849:20:04
August	655,569	1016:32:00
September	443,076	915:25:58
October	410,687	930:08:18
November	410,687	828:43:14
TOTAL	2,386,473	4540:09:34



TELECOMMUNICATIONS

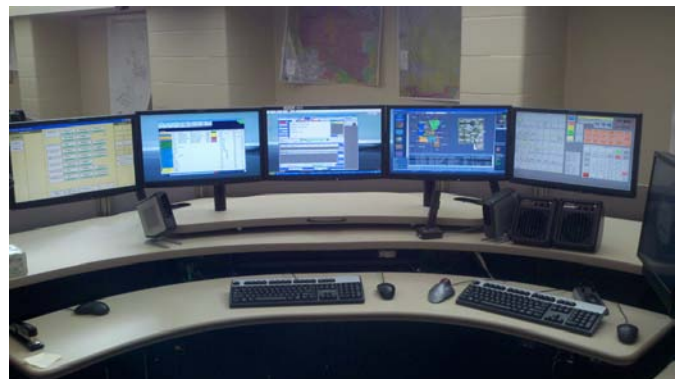
In fiscal year 2011, we continued to see more growth in incoming cellular 911 calls versus landline 911 phone calls. There are also an increasing number of VoIP (Voice over Internet Protocol) calls that come into the 911 Center as that technology is expanding into the homes.

On an average day, the Joint Emergency Communications Center will receive approximately 539 calls. This includes Emergency 911 calls and Non-Emergency calls. The heaviest volume of calls is received on the non-emergency number 356-6800 between the hours of 11:00 a.m. and 7:00 p.m. Please remember that 911 should only be used for true emergencies.

The 911 and non-emergency number 356-6800 are dedicated telephone lines that provide emergency dispatchers with the ability to see phone numbers, addresses, and names to assist them in pinpointing a caller's location. This is called Automatic Location Identification or ALI.

Specially designated telephone trunks are installed for cellular 911 phone calls received at the 911 Center as well. Depending on the type of cellular phone that is being used, the dispatcher may or may not be able to locate you in an emergency. The 911 phone system at the JECC supports both Phase I and Phase II type wireless 911 calls. A Phase II call provides 911 dispatchers with the telephone number and location by plotting the latitude and longitude that appears on the ALI screen when a cellular 911 call is received. Dispatchers have the ability to retransmit a call, if necessary, (as long as the cell phone call remains connected) to continue to update and re-plot the location within 100 meters or 328 feet. If a caller is using a prepaid cellular phone with Phase II capability, their location can also be plotted; however, they cannot be called back because there is no telephone number associated with prepaid wireless phones.

The Joint Emergency Communications Center also supports VoIP calls. Some examples of VoIP phone companies are Mediacom and Vonage. When placing a call to 911 using this technology, caller information may or may not appear on the dispatchers screen. It is important for all subscribers of this technology to ask their providers how 911 calls are handled with their company.



We also continue to explore new technologies and Next Generation 911 (NG911) services such as receiving text messages to keep up with the technological advances in the field of 911 communications.

EMERGENCY MEDICAL DISPATCH

Introduction:

The Joint Emergency Communications Center (JECC) utilizes the Medical Priority Dispatch System's Emergency Medical Dispatch Program (EMD) to handle requests for emergency medical assistance. All of our dispatcher's are EMD certified. The EMD program is a set of cards that direct the dispatcher to ask the caller a series of questions based on the nature of the medical emergency. This enables the dispatcher to determine the most appropriate medical response priority. EMD also provides written Post-Dispatch and Pre-Arrival instructions to give to callers when appropriate and possible.

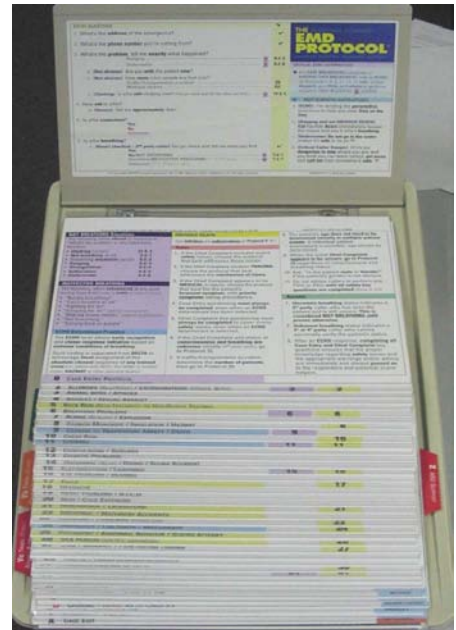
Included in this process is a Quality Assurance program. All certified EMD dispatchers receive ongoing feedback on their performance based on guidelines established by the National Academies of Emergency Dispatch and EMS, Inc. The purpose of Quality Assurance is to provide a non-punitive means of assisting staff in maintaining a high level of performance.

Overview:

The EMD card set is made up of thirty-three (33) protocols including specific Post-Dispatch and Pre-Arrival instructions. The first thirty-two (32) protocols are geared toward the general public by addressing medical emergencies such as difficulty breathing, seizures and traumatic injuries. These protocols include specific Post-Dispatch instructions based on the Chief Complaint and lead the dispatcher to detailed Pre-Arrival instructions as needed. Examples of Pre-Arrival instructions include step-by-step directions on how to perform CPR and childbirth delivery.

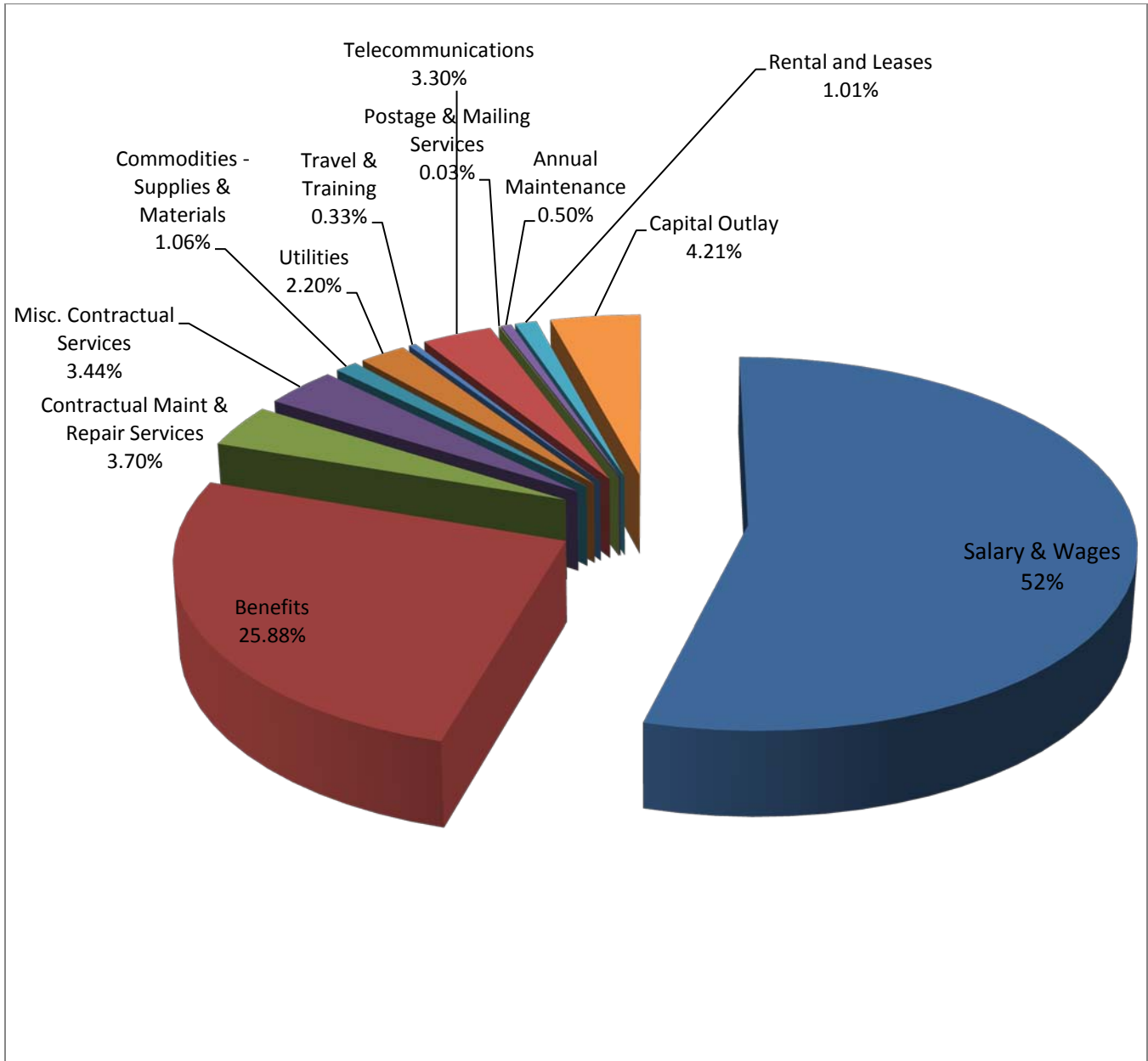
The remaining protocol is geared toward skilled care facilities. This protocol does not require specific Post-Dispatch and/or Pre-Arrival instructions as staff in these facilities possess medical skill and knowledge.

Our staff receives individual and group training and education throughout the year based on the overall findings of these reviews. All staff also has access to a variety of self-education tools to help them maintain their skills. In order to maintain their certification with the EMD program, all staff is required to recertify every two years. This includes the successful completion of a written examination, twenty-four (24) hours of training and CPR certification.



JECSA FY2012 Budget

July 1, 2011 through June 30, 2012



Total: \$2,995,936

9-1-1 THINGS EVERYONE NEEDS TO KNOW

It's important to know how to help 9-1-1 help YOU! In an emergency seconds matter, so being prepared can make all the difference.

Know WHEN to call 9-1-1. 9-1-1 is for emergencies only. You should only dial 9-1-1 if someone is hurt or in danger, or if you are in immediate need of police, fire or medical assistance. If you aren't sure if your situation is an emergency, you should err on the side of safety and call 9-1-1 and let the expert who answers your call make the decision whether to send help or not.

Know WHEN NOT to call 9-1-1. Don't call 9-1-1 because your power or cable is out or because you are late for a meeting and need to find an address. While those situations may count as emergencies for you, they aren't for public safety. Inappropriate use of the 9-1-1 system wastes resources and ties up the lines at the 9-1-1 center, and nobody wants to be on hold when they are in the middle of a real crisis.

Know the capabilities of the device you are using. 9-1-1 can be contacted from pretty much every device that can make a phone call (traditional landline, cell phones, VoIP), but the callback and location information that accompanies your call to the 9-1-1 center can vary drastically amongst technologies and between geographic regions.

Know WHERE you are. This is probably the most important information you can provide as a 9-1-1 caller, so try to be aware of your surroundings. Make a real effort to be as detailed as possible, if you are outside and don't know the street address, take a look around and try to find landmarks or cross streets. If you are inside a large building or one with multiple levels, you can help emergency services by letting them know which floor you are on, which apartment you are in, etc.

Stay calm. When you are on the phone with 9-1-1, you are their eyes and ears. Even though, you may want to, try not to panic. If you are crying or yelling, it can be hard for the 9-1-1 operator to understand you. If you are unable to stay strong, pull yourself together and answer ALL of the 9-1-1 operator's questions, the faster they can get the right services to your location.

NEVER hang up. You may have called 9-1-1 by accident, or your situation may have resolved itself, but it is important to let the 9-1-1 operator know this. If you end the call abruptly, the 9-1-1 operator is going to assume that something has gone very wrong and will either call you back or send help anyway. This will take away from the 9-1-1 center's ability to take calls and dispatch services to on-going emergencies, so make sure the 9-1-1 operator tells you it is okay to hang up. Keep in mind that the 9-1-1 operator can dispatch responders to your location with disconnecting from the call, so, until you are instructed to do otherwise, make sure to hold the line so that you can provide any necessary information or assistance to the 9-1-1 operator.

Joint Emergency Communications Services
Association of Johnson County
4529 Melrose Avenue
Iowa City, Iowa 52246

Compiled Financial Statements
One and Twelve Months Ended June 30, 2011

Prepared by:

Latta, Harris, Hanon & Penningroth, L.L.P.
2730 Naples Avenue SW, Suite 101
Iowa City, Iowa 52240

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Statements of Activities	3
SUPPLEMENTARY INFORMATION	
Schedule I - Budgetary Comparison	4 - 5

ACCOUNTANT'S COMPILATION REPORT

To the Policy Board
Joint Emergency Communications Services Association of Johnson County

We have compiled the accompanying statement of net assets and the statements of activities of Joint Emergency Communications Services Association of Johnson County, as of and for the one and twelve months ended June 30, 2011, which collectively comprise the Association's basic financial statements as listed in the table of contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Association's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

The budgetary comparison information, on pages 4 through 5, is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information. Management has not presented the management's discussion and analysis information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

We are not independent with respect to Joint Emergency Communications Services Association of Johnson County.

Latta, Harris, Hanon & Penningroth, L.L.P.

Iowa City, Iowa

December 9, 2011

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**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
STATEMENT OF NET ASSETS**

As of June 30, 2011

ASSETS

Current Assets:	
Checking	\$ 2,485,887.82
Accounts Receivable	5,621.86
Prepaid Insurance	61,014.41
Prepaid Rent	4,813.91
Prepaid Maintenance Contracts	1,090,342.49
Total Current Assets	3,647,680.49
Property, Plant and Equipment	
Land	50,125.00
Building	5,296,989.09
Equipment	14,519,486.20
Total Property, Plant and Equipment Cost	19,866,600.29
Less: Accumulated Depreciation	(2,041,477.00)
Net Property Plant and Equipment	17,825,123.29
Total Assets	\$ 21,472,803.78

LIABILITIES

Current Liabilities:	
Accounts Payable	\$ 1,129,384.25
Credit Cards Payable	830.74
Accrued Expenses	116,922.97
COPS Technology Grant Liability	23,780.11
Payroll Taxes Payable	24,893.70
IPERS Payable	13,918.61
Deferred Compensation Plan Payable	780.00
Paid Time Off Accrued	80,103.44
Total Current Liabilities	1,390,613.82
Total Liabilities	1,390,613.82

NET ASSETS

Net Assets	20,082,189.96
Total Net Assets and Liabilities	\$ 21,472,803.78

See accountant's compilation report.

**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
STATEMENTS OF ACTIVITIES
One Month and Twelve Months Ended June 30, 2011**

	<u>June '11</u>	<u>July '10 - June '11</u>
Operations Budget Levy Proceeds	\$ 274,004.00	\$ 2,283,364.00
Operating Expenses:		
Salaries and Wages	164,343.57	1,570,373.08
Benefits	28,118.29	708,331.30
Maintenance and Repair Services	12,618.72	90,277.89
Miscellaneous Contractual Services	5,774.20	156,779.52
Commodities-Supplies/Materials	3,851.37	33,566.60
Utilities	8,914.44	52,978.48
Travel and Training	1,033.44	13,090.12
Telecommunications	16,579.46	101,193.76
Postage & Mailing Services	-	259.01
Dues and Memberships	-	200.00
Annual Maintenance	5,150.98	89,321.64
Rental and Leases	744.23	28,781.89
Capital Outlay	4,033.14	224,378.60
Total Operating Expenses	<u>251,161.84</u>	<u>3,069,531.89</u>
Net Operating Income	22,842.16	(786,167.89)
Non-Operating Revenue		
Promotional Revenue	-	150.00
Promotional Expense	-	(149.60)
Net Promotional Income & Expenses	-	0.40
COPS Technology Grant Received	1,115.00	101,219.89
COPS Technology Grant Expenses	(1,115.00)	(101,219.89)
Net COPS Technology Grant	-	-
Interest Income	525.34	13,399.36
Pop Fund Revenue	7.20	642.46
Pop Fund Expenses	-	(241.22)
Equipment Sale Proceeds	-	525.00
Depreciation Expense	(170,594.64)	(2,041,477.00)
Total Non-Operating Revenue	<u>(170,062.10)</u>	<u>(2,027,151.00)</u>
Change in Net Assets	<u>\$ (147,219.94)</u>	<u>\$ (2,813,318.89)</u>

See accountant's compilation report.

SUPPLEMENTARY INFORMATION

JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
Schedule I - Budgetary Comparison
Year Ended June 30, 2011

	GAAP	GAAP to Budget	Actual	Budget	Variance (\$)	% of Budget
Revenues:						
Operations Levy Proceeds	2,283,364.00	-	\$ 2,283,364.00	\$ 2,283,364.00	-	100.0%
Operating Expenses:						
Total Salaries and Wages	1,570,373.08		1,570,373.08	1,664,046.00	(93,672.92)	94.4%
Total Benefits	708,331.30		708,331.30	704,535.00	3,796.30	100.5%
Maintenance and Repair Services						
Software	1,313.65		1,313.65	1,500.00	(186.35)	87.6%
Building	3,227.23		3,227.23	3,227.00	0.23	100.0%
Grounds	12,872.85		12,872.85	11,500.00	1,372.85	111.9%
Janitorial Services	20,691.69		20,691.69	18,970.00	1,721.69	109.1%
Mechanical	347.22		347.22	347.00	0.22	100.1%
Harris Mobile & Port. Pre Maint	23,357.13	(23,357.13)	-	-	-	0.0%
Harris Sums FX and Sums Plus	22,687.50	(22,687.50)	-	-	-	0.0%
Paging, fire alerting & NetCloc	1,640.00	(1,640.00)	-	-	-	0.0%
Interop Equipment	4,140.62	(4,140.62)	-	-	-	0.0%
Total Maintenance and Repair	90,277.89	(51,825.25) A	38,452.64	35,544.00	2,908.64	108.2%
Miscellaneous Contractual Services						
Software Purchases	9,908.66		9,908.66	10,400.00	(491.34)	95.3%
Refuse Disposal Service	1,113.82		1,113.82	1,100.00	13.82	101.3%
Pest Control Service	603.50		603.50	600.00	3.50	100.6%
Fire Extinguishers	1,998.80		1,998.80	2,000.00	(1.20)	99.9%
Consultant and Legal Services	82,769.79		82,769.79	77,000.00	5,769.79	107.5%
Accounting	38,485.95		38,485.95	50,820.00	(12,334.05)	75.7%
Insurance - Property	19,374.00	28,629.00	48,003.00	14,780.00	33,223.00	324.8%
Miscellaneous Contractual Svcs	2,525.00		2,525.00	2,525.00	-	100.0%
Total Misc. Contractual Services	156,779.52	28,629.00 B	185,408.52	159,225.00	26,183.52	116.4%
Commodities-Supplies/Materials						
Office Supplies	6,957.80		6,957.80	8,000.00	(1,042.20)	87.0%
Custodial Supplies	112.20		112.20	112.00	0.20	100.2%
Uniforms	5,451.37		5,451.37	5,452.00	(0.63)	100.0%
Books & Publications	4,204.47		4,204.47	4,300.00	(95.53)	97.8%
Subscriptions	5,658.60		5,658.60	5,700.00	(41.40)	99.3%
Minor Equipment/Tools	3,891.49		3,891.49	4,300.00	(408.51)	90.5%
Building M&R Materials	334.62		334.62	335.00	(0.38)	99.9%
Electrical M&R Materials	733.00		733.00	-	733.00	100.0%
Mechanical M&R	3,266.29		3,266.29	2,500.00	766.29	130.7%
Com. M&R Parts	2,956.76		2,956.76	6,600.00	(3,643.24)	44.8%
Total Commodities-Supplies/Material	33,566.60		33,566.60	37,299.00	(3,732.40)	90.0%
Utilities						
Electricity - JECC	52,204.27		52,204.27	47,350.00	4,854.27	110.3%
Water & Sewer	774.21		774.21	775.00	(0.79)	99.9%
Total Utilities	52,978.48		52,978.48	48,125.00	4,853.48	110.1%
Travel and Training						
Meals/Lodging Expenses	4,885.38		4,885.38	5,000.00	(114.62)	97.7%
Training, Conferences, Travel	6,486.62		6,486.62	8,000.00	(1,513.38)	81.1%
Mileage	1,718.12		1,718.12	-	1,718.12	100.0%
Travel and Training	13,090.12		13,090.12	13,000.00	90.12	100.7%
Telecommunications						
PRI Circuit-Iowa Telecom	10,049.48		10,049.48	10,150.00	(100.52)	99.0%
Long Distance-Iowa Telecom	265.82		265.82	263.00	2.82	101.1%
Internet-Iowa Telecom	14,211.36		14,211.36	14,931.00	(719.64)	95.2%
Phone Serv. Analog-Iowa Telecom	1,769.78		1,769.78	1,650.00	119.78	107.3%
Cellular Phone Services	3,486.04		3,486.04	3,210.00	276.04	108.6%
State IOWA/NCIC Connection	71,388.00		71,388.00	71,748.00	(360.00)	99.5%
Qwest 911 Service	23.28		23.28	23.00	0.28	101.2%
Total Telecommunications	101,193.76		101,193.76	101,975.00	(781.24)	99.2%
Postage & Mailing Services	259.01		259.01	350.00	(90.99)	74.0%
Dues and Memberships	200.00		200.00	500.00	(300.00)	40.0%
Annual Maintenance						
ShoreTel Annual Maintenance	4,809.69	1,603.23	6,412.92	6,413.00	(0.08)	100.0%
SPAM Filter Software	99.00		99.00	99.00	-	100.0%
Antivirus Software	660.00		660.00	660.00	-	100.0%
Backup Software	3,333.36	1,666.64	5,000.00	5,000.00	-	100.0%
Digicert SSL Certificate	328.00		328.00	328.00	-	100.0%
GeoCom Mapping License Renewal	56,906.23	16,473.77	73,380.00	73,380.00	-	100.0%
UPS & Liebert A/C Unit	17,108.00		17,108.00	17,108.00	-	100.0%
Annual Maintenance - Other	6,077.36	10,866.68	16,944.04	16,300.00	644.04	104.0%
Total Annual Maintenance	89,321.64	30,610.32 C	119,931.96	119,288.00	643.96	100.5%

See accountant's compilation report.

**JOINT EMERGENCY COMMUNICATIONS SERVICES
ASSOCIATION OF JOHNSON COUNTY
Schedule I - Budgetary Comparison
Year Ended June 30, 2011**

	GAAP	GAAP to Budget		Actual	Budget	Variance (\$)	% of Budget
Rental and Leases							
Equipment Lease/Dispatch Copier	2,855.43			2,855.43	2,600.00	255.43	109.8%
Equipment Lease w/ Cost Share	2,595.92			2,595.92	2,600.00	(4.08)	99.8%
Solon Tower Site Lease	20,034.56	66.56		20,101.12	20,000.00	101.12	100.5%
Property Taxes - Tower Sites	46.00			46.00	-	46.00	100.0%
Plotz Tower Site Lease	2,000.00	2,000.00		4,000.00	2,000.00	2,000.00	200.0%
Lone Tree Tower Lease	1,249.98	1,250.02		2,500.00	2,500.00	-	100.0%
Total Rental and Leases	28,781.89	3,316.58	D	32,098.47	29,700.00	2,398.47	108.1%
Capital Outlay							
Computer Equipment	3,216.41			3,216.41	5,000.00	(1,783.59)	64.3%
Furniture & Fixtures	1,470.69			1,470.69	1,471.00	(0.31)	100.0%
Radio Equipment	3,807.00			3,807.00	202,152.00	(198,345.00)	1.9%
DPS Backup PSAP	215,884.50			215,884.50	114,802.00	101,082.50	188.0%
Total Capital Outlay	224,378.60			224,378.60	323,425.00	(99,046.40)	69.4%
Total Operating Expenses	3,069,531.89	10,730.65		3,080,262.54	3,237,012.00	(156,749.46)	95.2%
Net Operating Income	(786,167.89)	(10,730.65)		(796,898.54)	(953,648.00)	156,749.46	83.6%
Non-Operating Revenue							
Promotional Revenue	150.00			150.00			
Promotional Expense	(149.60)			(149.60)			
Net Promotional Income & Expenses	0.40			0.40			
COPS Technology Grant Received	101,219.89			101,219.89			
COPS Technology Grant Expenses	(101,219.89)			(101,219.89)			
Net COPS Technology Grant	-			-			
Interest Income	13,399.36			13,399.36			
Pop Fund Revenue	401.24			401.24			
Equipment Sale Proceeds	525.00			525.00			
Depreciation Expense	(2,041,477.00)			(2,041,477.00)			
Change in Net Assets	\$ (2,813,318.89)			\$ (2,824,049.54)			

	(23,357.13)	5 1/2 months amortization of Harris Mobile/Portable preventative maintenance
	(22,687.50)	6 months amortization of Harris Sums FX and Sums Plus contracts
	(1,640.00)	12 months amortization of Harris paging, fire alerting & NetCloc
	(4,140.62)	12 months amortization of Racom services purchased with CO#6
A	(51,825.25)	
B	28,629.00	4/9/11 ck 5467 - AW Welt Ambrisco - Insurance (April - April) Total ck \$38,172
	6,412.92	11/08/10 ck 5234 - Baker Communications - ShoreTel Converged Maintenance (Sep - Sep)
	(4,809.69)	9 months amortization of Baker Communications prepaid maintenance
	5,000.00	04/05/11 ck 5446 - CDW Government - Backup software
	(3,333.36)	8 months amortization of CDW Government prepaid maintenance
	21,965.00	01/21/11 ck 5360 - Geocomm - Software support Geolynx 911 & GL AVL (Expires 3/31/12)
	(5,491.23)	4 months amortization of Geocomm prepaid maintenance
	16,300.00	02/28/11 ck 5403 - CDW Government - VMWare
	(5,433.32)	4 months amortization of CDW VMWare prepaid maintenance
C	30,610.32	
	(1,664.00)	7/2010 Solon tower site rent paid 6/28/10
	1,730.56	7/2011 Solon tower site rent paid 6/27/11
	166.67	6/2010 Plotz Tower site rent not paid until 8/12/10
	1,833.33	7/1/11-5/30/12 Plotz Tower site rent paid 5/18/11
	2,500.00	01/21/11 ck 5359 - Eastern Iowa - Lone Tree Tower Lease
	(1,249.98)	6 months amortization of Lone Tree Tower prepaid rent
D	3,316.58	

See accountant's compilation report.